



Franklin County Board of  
Commissioners  
373 S High St 26<sup>th</sup> Floor  
Columbus OH 43215

## J O B   A N N O U N C E M E N T

**POSITION TITLE:** Community Partnerships Coordinator      **PCN:** 013005  
(Unclassified)

**REPORTS TO:** Director, Office of Management & Budget      **P. R.:** N19

**RESPONSIBILITIES:** Manage the Community Partnerships Program for the Board of Commissioners and support the Office of Management and Budget and other County agencies in identifying grant funding opportunities. Develop, coordinate, review and track Community Partnership agreements. Monitor performance of Community Partners and provide analysis of required reports. Attend meetings; give presentations to the Board of Commissioners and the public.

Perform research and evaluation of federal, state and private grant programs to identify new or increased funding opportunities. Coordinate and facilitate multi-agency, multi-jurisdictional projects supported by grant funds to maximize state and federal share while reducing dependency on the county general fund. Assist in preparation of special research reports.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in Public Administration or other related field with five (5) years' experience in finance, public policy, or other related field coordinating and administering grants. **PERFERED QUALIFICATIONS:** Masters or other post-graduate degree in Public Administration, public policy or other related field; experience in strategic planning & program evaluation; knowledge state, municipal, or county governmental budgeting concepts and procedures; public sector budgeting and/or grant experience; and strong public speaking skills.

**STARTING SALARY:** \$30.63 - \$36.05/hour, plus a comprehensive Benefits Package

**DATE POSTED:** Friday, July 22, 2016

**DEADLINE TO APPLY:** Monday, August 1, 2016

If interested, please go to <http://commissioners.franklincountyohio.gov/hr/> and apply on-line.

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